

FORWARD AUCTION

Vendor Manual

Auction Vendor Manual



TCS AND ANTARES SYSTEMS LTD.

Vendor Auction Manual

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Vendor Registration & Login Screen:

Vendor has to Register on MP e-Procurement Portal i.e. **www.mpeproc.gov.in** by clicking New User link as shown in the below Figure1.

Government of Madhya Pradesh e-Procurement Portal							
		Home	About Us	Live tenders	Live Auctions	FAQs	Contact Us
					Login User Name * Password *	\$	
					Activity Tender Forgot your p New User	pagsword?	Login

Figure 1

There is no profile creation fees charged from PWD Registered Bidders. Your PWD contractor ID will be used as eprocurement user ID

Other users shall register themselves by clicking on 'Profile Creation'.

	Government of Madhya Pradesh e-Procurement Portal
\bigcirc	PWD CRS registration (Registered/Applied for)
\bigcirc	Profile Creation

Important Information Contractors those who dont want to register in CONTRACTORS CENTRALISED REG	* indicates mandatory fields
- Important Information • Contractors these who dont want to register in CONTRACTORS CENTRALISED REG	* indicates mandatory fields
- Important Information • Contractors those who dont want to register in CONTRACTORS CENTRALISED REG	
 Contractors those who dont want to register in CONTRACTORS CENTRALISED REG 	
by MP PWD on behalf of Govt. of MP, should register on this portal. This is applicabl want to execute the job other than works department	SISTRATION SYSTEM done le only for suppliers who
Click here to retrieve information	
-Bidder Information	
Nationality : Preferred Currency : Indian Bidder ▼ Indian Rupee (INF	
Type of Organization : Company Name :	*
Contact Person : Designation :	
PKI Based Login : PKI Signature : No	T
Update Serial No.	
Dig Cert Serial No : Dig Cert User Name :	
Dig Cert Issuer : Certificate Owner :	
Cert Expiry Date : Cert Class :	
Hint Question : Hint Answer :	4
Select *	
Hint Question & Answer will be used for forget password	d facility



Government of Madhya Pradesh e-Procurement Portal

-Contact Information		
Address Line1 :	Add	ess Line2 :
City :	/ * PIN	Code :
Country : India V * Landline No :	Stat Se Mob	ect ▼*
(Including STD/ISD Code) Fax No :		*
Email Address :	* Web	site(URL) :
PAN No :		
Bank Name : Select Bank Account No :	Bran Ban	ich : k Code(IFSC Code) :
-Tender Category*	L	
Select All U PROCUREMENT TEST Note :	SERVICES	WORKS
-SMS Details Mobile No :		
1 2 3		

	Government of Madhya Pradesh e-Procurement Portal
	Registration Details with statutory bodies (MSME, NSIC etc. if any)
	Registered with : Select Class of Repistration :
	Class of Registration : Place of Registration : Date of Registration : End Note of Registration : Note of Registration :
	Other Details (if applicable)
	EPF No :
	TERMS & CONDITIONS I have Read and Accepted the Tarms & Conditions.
Your user id and password will be en	bled only after receiving the payment of registration charges. Type the characters you see in the picture below.
	Create Profile Reset

Figure 2

Once Registered vendor will get User ID & Password, Enter the **User ID and Password** in the Home page and then select Activity "**Auction**" as shown in the Figure 3.

	Govern e-	ment o Procui	of Madi rement	nya Prado Portal	esh		39
		Home	About Us	Live tenders	Live Auctions	FAQS	Contact Us
					Login User Name * DEMOUSER06 Password * Activity Activity Action Tender Procurement Activity Catalog		
Newlystics	FLASH UPDATE	egistered E	3idders. You	r PWD contract	tor ID will be use	ed as ep	procurement
Latest Circulars	e-Procurement in	Governm	ent of Ma	dhya Prade	sh		
Digital Signature	Department of Information T	echnology, Go	vt. of Madhua P	radesh has adopte	d the e-tendering Svs	tem using	o online
Verify Browser Setting	platform in 2006. The Project	being a BOT i	Project implieme	nted as "No Cost to	GoMP" commenced t	through M	P Government
Diser Galige	Order No. F3-3/2004/56 date	ed onthisept 2	000-				
Der Telwer							> Head Horn
News.	Latest Tender						
	Damage Tes	dea No.	Xandas Deess	lation.	Decu	Street,	Public

Figure 3



Figure 4

IMPORTANT: If downloading PKI COMPONENTS screen appears, wait until certificate selection screen appears. (It may take around 5minutes to download Data Singing Control component) as shown in the Figure 5

Select your certificate and press Authenticate. As shown in the Figure 5

To use PKI Security, please install proper JRE by <u>clicking Here.</u>
When clicked on "SELECT THE CERTIFICATE" if you get the message "ProcessingPlease Wait" continuously, then please install/reinstall proper JRE by <u>Clicking Here</u>
Applet Signer eToken / Windows Store P12 / PFX Common Manoe Store Sto





There are two types of Auctions

- 1. Reverse Auction
- 2. Forward Auction

Select Type of Auction as "**Forward**" and click on Submit as shown in the Figure 6.

		Gove	nment o e-Procure	f Madhya F ement Porto	Pradesh		6
Create Auction	Unapproved Auction	Approved Auction	Live Auction	Completed Auction	Awarded Auction	Concelled Auction	17-02-2014 11:15:31 A
Modify Password	Auction						
Modify Profile			Select	Auction			
Auction Search Auction Reports			0	Reverse Auttion			
Logout			H	Forward Auction			
User name				submit			

Figure 6

Click on the request icon to request to for tender \blacksquare after searching the desired auction.

D		Gover e	nment of Mo Procureme	idhya Prad <mark>nt Porta</mark> l	esh	
ime Ap	proved Auction Live	e Auction Comple	ted Auction Awar	rded Auction P	todify Password Lo	spout 14-02-2014 03:57:17
Bidder > /	Approved Auction					
Actions	Buyer	Auction Number	Auction Sub item	Auction Start Date	Auction End Date	Auction Ceiling Price/Estimated Cost
â	DEMO DEPARTMENT MP	7865	laptop	03-08-2013 15:26	03-08-2013 15:45	12000
Auction Descrip	ption of Work : lappy selling					
â	DEMO DEPARTMENT MP	78763	desktop	03-08-2013 15:55	03-08-2013 16:00	12000
Auction Descrip	ption of Work : lappy selling					
a	DEMO DEPARTMENT MP	demo/mp/tarun	coal	14-08-2013 13:05	14-08-2013 14:05	100000
Auction Descrip	ption of Work : coal block					
a	DEMO DEPARTMENT MP	test11	dbmall	11-12-2013 16:05	11-12-2013 16:20	15000000
Auction Descrip	ption of Work : sale of buildin	9				
â	DEMO DEPARTMENT MP	auc/001/vehicle	vehicle	07-02-2014 12:20	07-02-2014 12:25	5000
Auction Descrip	ption of Work : auctioning of I	tata truck mfg 2001				
â	DEMO DEPARTMENT MP	100	test	06-02-2014 15:15	06-02-2014 15:33	121300
Auction Descrip	ption of Work : sad/saldasd					
ê 14-	DEMO DEPARTMENT MP	DEMO/AUCTION/12	LAND	14-02-2014 16:00	14-02-2014 16:20	99999
Auction Descrip	ption of Work : TEST DEMO					
ô & 🔲	DEMO DEPARTMENT MP	DEMO/AUCTION/15	badi rani madhumakhi	14-02-2014 18:21	19-02-2014 18:11	

Figure 7



Government of Madhya Pradesh e-Procurement Portal

Upload the required document. NOTE: Attach Name and Description should have minimum 5 characters.

	Government e-Procu	of Madhya P rement Porto	radesh 1		
Home Approved Auction	Live Auction Completine Auction	Awarded Auction	Hodily Pessword	Logont	14-02-2014 03:57:25 PK
	Welco	me To Registration Pa	ige		
	Bayer: DENO DEPARTMENT MP A	action Number: DEMORUCTION	2 Auction Sub-Item: LAND		
	File Upload File: Brow Attach Name : Boscription : Note: Mote: Mote: Mote: Brow officialise while uploa browner. Please remove these added Upload:	ding The Boournents, This may be di nas and by again	in to few add one installed in your	2	

Figure 8

After filling in all the details, click on 'Upload'

	Government of Madhya Pradesh e-Procurement Portal	6
Hume Approved Auction	Live Auction Completed Auction Awarded Auction Modify Pressonal Logent	14-02-2014 03:57:47 PH
	Welcome To Registration Page	
	Buyer: DEIXO DEPARTMENT MP Auction Number: DEMOINUCTION/12 Auction Sub Item: LAND	
	File Upload File: Browse TESTDOCUMENT pdf Attach Name: Feature Feature Description: Exact beact; Description: Exact beact; Mote: Attach new officulties white place doing the documents, this may be due to few add-ons installed in your browser; Places: Places:	
	Lipitoad Citics Here To Register Go Back	

Figure 9

Once the document is uploaded, click on 'Click Here To Register' to register for the auction.

Government of Madhya Pradesh e-Procurement Portal

89	G	e-Procurem	ent Porto	radesh I		1 A
Nome Approved Auction	Live Auction	Completed Auction A Welcome To	Registration Pa	Hodily Password	Logost	14-02-2014-07:57:50 P
	Bayer	DENO DEPARTMENT MP Auction Num	Iber: DEMORAUCTION	2 Auction Sub-Item: LANO		
	File U Note: • Max • mo	pload File: Browse Attach Name : Description : Description : Unrum aboved file size is SMD. In face any difficulties while uploading the do water. Phease remove these add-ons and by	currents. This may be du again	n to free add one metalled in you		
File Name	File Size	Uploaded Date	Actions			
		44.00.0044.00.07 PM	4.00			

Figure 10

To make the registration payment such as Form Fees, Processing Fees and EMD for the auction, follow the steps shown in the below screens:

	Go	e-Procure	f Madhya P ement Porto	radesh 1		
Hame Approved Auction	Live Auction	Completed Auction	Awarded Auction	Hodily Passamed	Logical	14 02-2014 03:58:50 19
			uction Form Fee			
	-	Mode of 111100/UTR. DD/UT Amo	Number: DD • . Number: Number:	[] (DO-MM-YYYY)		
	• AI • CI	Types Of E-Payment	Auction EMD			
		Mode of D0/UTR, D0/UT Amor B	Number: Number: NDate: unt Paid : 1000.0 temarks/llank Name:	(D0-MH-YYYY)		
	• Al	Types Of E-Payment				

Figure 11

	Gov	e-Procurement Por	tal	ja C	
	9	Government of Madhya e-Procurement Por	Pradesh tal		2
Nome Approved Auction	Live Auction	Completed Auction Awarded Auction	Hodily Password	Logoid	14-02-2014 03:58-13 P#
		Mode of payment: DD • DD/UTRNumber: DD/UTRDate: Amount Paid : 1000.0 Remarks/Bank hame:	[DD-MH-YYYY]		
		All Types Of E-Payment CITIN NEFT/RIGS Challen Auction Processing	Fee		
		Mode of payment: DD • DD/UTRNumber: DD/UTROate: Amount Paid : 201.0 Remarks/Bank Name:	(DO-MM-YYYY)		
		All Types Of E-Payment CITIN NEFL/RIGS Challan Oick Here Submit The Payments	Ge Back		

In case, if you desire to make online payment, click on **`All Types of E-Payment'** for Net Banking and Credit/Debit Card Payment and click on **`CITIN NEFT/RTGS Challan'** for NEFT/RTGS.

		Government o e-Procur	of Madhya Pi ement Porta	radesh I		
Home Approve	ed Auction Live Au	tion Completed Auction	Awarded Auction	Hodify Password	Logout	14-02-2014 03:58:28 PH
		1	SELECT THE BANK			
BillDesk						
		Government	of Madhya P	radesh		
\smile	of Austice	e-riocui	emeni Fond	AT CONTRACTOR OF A CONTRACTOR	1 month	0
		E-PAYN	IENT FOR EMDAUC	TION		
		L'INIT	icht i on chonoc	11011		
		Purchase	e Amount (१) 1000.0			
		Pay Nov	Back			
Important Note:		-				
This is an online payment browser is not responding then do not transact once	process. During transaction pro- for sometime, please check you more. The same action will be p	cess, if your internet connection is discoursed r account statement. If the amount is defined if rocessed within working 24 hours of the manual	ed or from your account, acted time.			
		Twitte & Co TW7 0 1 - © Copyright	enditions Disclaimer Glossary 2009 Antares Systems Limited	of terms A8 rights received		

In case of Manual Payment mode i.e. DD, enter the details of the DD as shown below and then click on **'Click Here Submit The Payments'**

	Government of Madhya Pradesh e-Procurement Portal	
	Government of Madhya Pradesh e-Procurement Portal	(B)
Iteme Approved Auc	tion Live Auction Completed Auction Awarded Auction Modify Personant Legout 14-02-2014-0 Payment Details	4:03:21 PK
	Auction Form Fee Mode of payment: [DD •] 1111DD//JTR., Number: [D26342 DD//UTR., Date: [13-02-2014 [] [DD-MM-YYYY] Amount Paid: [1000.0 Remarks/Bark Name: PNB	
	All Types Of E-Boyment	
	CITIN NEFT/RIGS Challon	
	Auction EMD Mode of payment: DD • DD/UTRNamber: 546578 DD/UTRDate: 13-02-2014 Amount Paid: 1000.0 Remarko/bank Name: PN8	
	All Types Of E-Payment	
	CITIN NEFT/RIGS Challen Auction Processing Fee Mode of payment: DD • D0/UTRNamber: 546778 D0/UTRDate: [13-02-2014 Onume: [13-02-2014 Remarks/Bark Name:	
	All Types Of E-Payment	
	CETIN NEFT/RIGS Challan Click Here Submit The Payments Go Back	

Click on **'OK'**, your payment details has been sent to the department for the approval. Once it is approved by the department, you will be able to participate in the tender.

\bigcirc		(Government of e-Procur	of Madhya P rement Porta	radesh I		
Ihere	Approved Auction	Live Auction	Completed Auction	Awarded Auction	Modily Pessword	Logout	14:02:2014 04:03:46 PH
			Your paymen	nt details are sent for an	approval.		
				OK			

Go to **"Live Auction**" & click on **"Auction**" icon 💽 to start Bidding as shown below

	Government of Madhya Pradesh e-Procurement Portal											
Home	Approved Auction	Live Auction	Completed Auction	Awarded Auction	Hodify Password	Logout	14-02-2014 04:18:38 PM					
Bidder	> Live Auction											
	Actions		Buyer			Auction Nu	mber					
		DEMO DEPARTMENT	MP		DEMO/AUCTION/1	2						
		DEMO DEPARTMENT	MP		12345							
		DEMO DEPARTMENT	MP		DEMO/AUCTION/6							
		DEMO DEPARTMENT	N62		Test/Auction/01							

Enter the amount that is to be quoted in the multiples of the increment value given in the auction and click on **`Bid Now'.**

			Go	e-Procurer	Madhy ment Po	a Pradesh ortal			
Destre	Approved Auction	Live Auction	:	Completed Auction	Awarning Aucti	ne Madify Pas	award.	Logout	14 02 2014 04:18:52 0
					My Dashboard				
	Auction Number > Fe	orward > DEMOLAL	CTION#1	2			Bidder: de	motos	
luction Typ	pe : <u>Value Bidding</u>				Increme	nt Value : 1000			
il Non Association	e Seb Auctice Description as of Work	Auction Quartity	Auction UCM	Auction Calling PriceEstimated Co (Auction (KNN)	vet (IRS My thid (IRS LICH	Auction Rask / Cornert	IME .	Time LeftMaction E	deeska
1 1.4	ND TEST DENO		SOF	1	000000	H1 999999	• 0	00:02:54(hh:mm:as)	
			"Rank	Current Bid/Time Left" col	lumn will be aut	refreshed for every 15	seconds.		

The bid will not be accepted if the amount entered is not in the multiple of Increment Value.

									and the second se	
home	Approved Auction	Live Auction	£7	Completed Auction	Awar	rded Auction	Headity Pass	veroind	Logout	14-02-2014 04:19:2
					My Da	shboard				
	Auction Number > 1	Forward > DEMO/A	UCTION	12				Bidder: d	emo tos	
Auction T	ype : Value Bidding					Increment Value	: 1000			
SUNO ROC	ten Selt Auction Descriptio ten of Work	Auction Questily	Auction	Auctive Colling PriceEstanel / Auction (2004)	ind Cost (NS	My Elid (ICS / Auction UCM/)	Rank Carrent I	H.	Time Left/Aucline	Externion
1 4	AND TEST DENO	(1)	908		999999	10000000	HT 999999	• 0	00:09:19(htcmmcas)	
			"Ra	N/Current Bid/Time Left	* column wi	III be auto refresi	bed for every 18	seconds.		
			"Ra	WCurrent Bid/Time Left	column wi	II be auto refresi Bid Now] w.mpeproc.g	ov.in says:	seconds.		
			"Ra	The page at htt Current Bid value fi increment value: 30	Column wi Refresh ps://www or SLNo 1 s	II be auto refresi Bid Now W.mpeproc.go hould be a mult	ov.in says:	seconds.		

Once the bid is submitted successfully, a hammer icon will come up 2. The icon signifies that the bid is the highest at this moment. If the icon disappears, it means someone else has quoted a higher price. The highest value will be shown to all the bidders but will not display the name of any bidder.

	Government of Madhya Pradesh e-Procurement Portal													æ
House	10	proved Auction	- Line Auction	14 I	Completed Austins	Avenue	ded Auction ()	- 3	Hadily (Art Services	1	Logout	14-02-20)	4 04:20 41 FH
						My Da	shboard							
	Au	ction Number > Fr	orward > DEMO(A	UCTION:12	8					Bide	der; d	anti-tent		
Auctio	on Type :)	/alue Bidding					Increment Valu	e : 100	a.					
51.000	Auction Sal	Auction Description of Work	Auction Geantity	Auction /	Auction Ceiling PriceExtension (Auction (ICNA)	Cont (NS	Wy the (ICS / Auction UCM)		ank / Carro	unt the			Tene Left/Auction Extension	
- t -	LAND	TEST DEMO-	1	BOF		000005	1000999	2	H1: 1003	1999		a	00:00:02[hh:mm:sq]	
				"Ranki	Current Bid/Time Left" o	Refresh	II be auto refres	hed fo	or every	15 seco	inds.			

NOTE: Other bidders name will not appear to neither department nor the participants till the auction is completed and stopped by the department.