



GOVERNMENT OF MADHYA PRADESH DEPARTMENT OF FOREST



Invites Tender for
Supply and Installation of
Licensed Software and Solutions.

OFFICE OF ADDITIONAL PRINCIPAL CHIEF CONSERVATOR OF FORESTS

(Information Technology) Van Bhawan, Bhopal – 462003 (MP)

Phone no. 0755 – 2524302, 2674302 email: -apccfit@mp.gov.in

Website: <https://www.mpforest.gov.in>

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NOTICE INVITING TENDER

The **Madhya Pradesh Forest Department (IT Wing)** invites **online tenders** for the **Supply and Installation of Licensed Software** including **Microsoft Windows Server, SQL Server, Visual Studio, and Server Security Solutions**.

Interested and eligible bidders are invited to submit their **technical proposals and financial bids** through the online e-tendering platform:

🔗 <https://mptenders.gov.in>

Key Dates

Event	Date
Online Tender Publication	03/06/2025
Start Date for Online Proposal Submission	16/06/2025
Last Date for Online Proposal Submission	21/06/2025
Opening of Technical Proposals	23/06/2025

Tender Fee & EMD

- **Tender Document Fee:** ₹3,000/- (Non-refundable)
- **Earnest Money Deposit (EMD):** ₹1,00,000/- (To be submitted online)

Important Information

- All bids and supporting documents must be submitted **online only** via the M.P. Tenders portal (<https://mptenders.gov.in/>).
- The Tender Document contains **detailed technical specifications, eligibility criteria, timelines, and terms & conditions**.
- Bidders are advised to read the entire tender document carefully before submission.
- For any technical or procedural queries, please contact:
☎ **0755-2524302, 2674302** Email :- apccfit@mp.gov.in

Issued by:

ADDITIONAL PRINCIPAL CHIEF CONSERVATOR OF FORESTS

(Information Technology)

Forest Department, Van Bhawan, Bhopal – 462003, Madhya Pradesh

1. Introduction and Background

The Information Technology Wing (IT-Wing) of the Madhya Pradesh Forest Department (MPFD) provides comprehensive IT infrastructure and support services to various divisions within the department. The IT-Wing is responsible for delivering customized software solutions, supplying IT infrastructure, licensed software products, IT hardware, and provisioning IT services. Additionally, it offers Geographic Information System (GIS) support to field staff.

The IT-Wing is headquartered at Van Bhawan, Tulsi Nagar, Link Road No. 2, Bhopal – 462008. To ensure the continuity and efficiency of operations, the department requires licenses for Microsoft Windows Server, SQL Server, Visual Studio, and server antivirus solutions.

2. Definitions

Unless stated otherwise or clearly defined in the context, the following terms used in this document shall have the meanings as outlined below:

- **Competent Authority:** Refers to the Additional Principal Chief Conservator of Forests, Information Technology (APCCF-IT), Van Bhawan, Bhopal.
- **Tenderer / Bidder:** Refers to any firm or company that purchases the tender document, submits a duly signed tender, and participates in the bidding process. It includes any entity that may be awarded the contract for the “Supply and Installation of Licenses,” and encompasses associates, licensors, collaborators, and agents of the primary bidder.
- **E-Tender:** Refers to the electronic submission of bids through the online portal <https://mptenders.gov.in> following the prescribed procedure.
- **Committee:** Refers to the committee(s) constituted by the Principal Chief Conservator of Forests (PCCF), acting through the Additional Principal Chief Conservator of Forests (Information Technology), for the purpose of inviting, evaluating, and finalizing this tender for the supply and installation of licenses.
- **Maintenance:** The successful Tenderer will be responsible for the maintenance of the supplied software licenses for a period of **three (03) years** from the date of installation. This includes support, updates, and any necessary repair or servicing by the Tenderer’s personnel.
- **Warranty:** A three (03) year subscription/warranty must be provided, including back-to-back OEM support, as specified in the technical specifications. The warranty period will commence from the date of installation at the locations designated by the MP Forest Department.
- **Purchaser:** Refers to the Office of the Additional Principal Chief Conservator of Forests (Information Technology Wing), Madhya Pradesh Forest Department, Van Bhawan, Bhopal.
- **Vendor / Supplier:** The Tenderer who is declared successful and enters into an agreement with the Purchaser for the execution of work or provision of goods and services as per the scope of this tender.
- **Authorized Supplier:** A Tenderer who qualifies in both the technical and financial bidding processes and is authorized to supply and install licenses for the Madhya Pradesh Forest Department.

- **OEM (Original Equipment Manufacturer):** The original producer or manufacturer of the hardware or software.
- **BOQ (Bill of Quantity):** A detailed list of items and quantities required, forming part of the tender documentation.
- **Tender Fee:** The cost associated with obtaining the complete tender document, which includes detailed technical specifications, terms and conditions, and all required forms and formats.

3. Scope of Work

1. Project Overview

The objective of this project is to deploy, configure, and manage essential Microsoft software and server security solutions to establish a robust and integrated IT infrastructure for the Madhya Pradesh Forest Department. The infrastructure will cater to the department's operational, data management, and software development needs, ensuring seamless performance, secure data handling, and compatibility across systems.

2. Microsoft Windows Server 2025 Standard

- **License Type:** Microsoft Windows Server 2025 Standard, Cloud Perpetual License.
- **License Ownership:** The license must be registered in the name of:

ADDITIONAL PRINCIPAL CHIEF CONSERVATOR OF FORESTS (Information Technology), Van Bhawan, Bhopal – 462003, Madhya Pradesh.

- **License Features:**
 - Must include downgrade rights for Microsoft Windows Server 2019 and 2022.
 - Licenses must be visible and verifiable on the Microsoft Cloud Portal.
- **Installation and Configuration:**
 - Deploy the Windows Server license on specified physical or virtual servers.
 - Perform complete installation and activation of the server software.
- **Security and Compliance:**
 - Ensure regular patch management and security updates to maintain compliance and server protection standards.

3. Microsoft SQL Server 2022 Standard

- **License Type:** Microsoft SQL Server 2022 Standard, Cloud Perpetual License.
- **License Ownership:** The license must be registered under the name of the ADDITIONAL PRINCIPAL CHIEF CONSERVATOR OF FORESTS (Information Technology), Van Bhawan, Bhopal – 462003.
- **License Visibility:** License must be accessible and verifiable through the Microsoft Cloud Portal.
- **Installation and Configuration:**
 - Deploy the SQL Server license on designated hardware as per departmental requirements.
 - Ensure full configuration and functional deployment tailored to operational needs.

4. Visual Studio

- **Installation and Configuration:**
 - Install Visual Studio on specified workstations and servers in accordance with departmental needs.
 - Ensure proper activation and setup to enable development and operational tasks.

5. Server Security Software

- **Installation and Configuration:**
 - Install server security software on designated servers to ensure system protection.
 - Configure and establish an **on-premises centralized management console** for monitoring and managing the deployed security software across all servers.

Item No.	Item Description	Qty
1	Microsoft Windows Server 2025 Standard	10
2	Microsoft SQL Server 2022 Standard Edition	7
3	Microsoft Visual Studio Professional 2022	7
4	Server Security	10
5	Installation and Configuration	All

4. Supply, Installation, and Commissioning

1. The selected bidder shall be responsible for the **supply and installation of all software licenses** as specified in the Scope of Work.
2. The bidder must provide **complete licensing documentation**, including:
 - License certificates
 - Access credentials to the license portal
 - Product/license keys and related information necessary for verification and activation

5. General Conditions

- a) The tender document can be downloaded from the official Madhya Pradesh Forest Department website: <https://mpforest.gov.in>. However, only **online submissions** through the designated e-tendering portal will be accepted.
- b) All formats, annexures, and forms must be carefully filled out, signed where applicable, and uploaded as part of the final bid submission.
- c) The selected bidder shall provide support, maintenance, and services for a period of **three (03) years** from the date of successful installation.
- d) The Department reserves the right to **cancel or re-invite** tenders and to place orders for any quantity of items listed in the tender, without providing specific reasons.

- e) The e-bid must be prepared and submitted as per the procedures outlined in the tender document. **Earnest Money Deposit (EMD)** must also be submitted **online**.
- f) The Department reserves the right to cancel the tender or any related proceedings at any stage without assigning any reason.
- g) Bidders are advised to **carefully read and understand** the bid document before submission. Submission of the proposal will be deemed as acceptance of all terms and conditions.
- h) Bidders must ensure they meet the **eligibility criteria**. Bids with incomplete documentation or missing items will be rejected.
- i) This tender is **non-transferable**. Subletting or assignment is not permitted. Details of any associates or principal partners must be disclosed in the **Technical Bid**.
- j) The selected bidder will be responsible for supplying all items on a **single responsibility basis** and must ensure delivery to **Van Bhawan, Bhopal**, or as directed by the Madhya Pradesh Forest Department.
- k) The **order for software license/subscription** will be issued by the **Additional Principal Chief Conservator of Forests (IT), Bhopal, MP**.
- l) All licenses/subscriptions must be **supplied within 30 days** from the date of order confirmation or bid acceptance. Failure to meet this deadline will attract a **penalty of 0.5% per week** on the order value.
- m) In case of delay in support or delivery, a penalty of **0.5% of the total project cost per week**, up to a maximum of **five (05) weeks**, will be imposed. Beyond this, the contract may be terminated, and the decision of the tender committee will be final.
- n) **Zero deviation** from the defined Scope of Work and technical specifications will be accepted.
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6. Ethical Conduct of Bidders

1. Bidders and their representatives must not form cartels or collude to manipulate the bidding process or pricing, which could adversely affect fair competition or the Government's interests.
2. Bidders shall refrain from any unauthorized communication with the Competent Authority, its subordinates, consultants, or authorized agencies. Queries, if any, must be directed to the **Additional Principal Chief Conservator of Forests (IT)** only, during official hours.
3. Any interaction outside of the officially designated authority, including with subordinate staff, shall be considered unethical and will result in automatic disqualification.
4. If a bidder is dissatisfied with any decision by the tender committee or authority, it may represent its case formally to the Competent Authority or their designated nominee. **Anonymous or pseudonymous complaints** will be treated as unethical practices.

5. Bidders should acknowledge that **not all bids can be accepted**. Disqualification or rejection of a bid is a standard risk in competitive procurement and must be accepted professionally.
 6. After awarding the contract, bidders must not engage in **monopolistic or restrictive trade practices** during maintenance, support, or further enhancements. Any knowledge gained during execution should not be misused to exploit costs of spares, bug fixes, or additional functionalities.
 7. The purchaser (MP Forest Department) reserves the right to define and enforce its specific requirements. Bidders must refrain from lobbying for changes in the RFP content either directly or indirectly.
 8. OEMs or their agents must not indulge in cartelization or offer preferential treatment to select bidders. All parties are expected to maintain transparency and fairness throughout the tendering process.
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7. Online Submission

Bidders must submit their proposal **online only**, consisting of:

- Technical Document
- Proposal Document
- Commercial Bid

Submission of **Annexure 1 and Annexure 2** is mandatory and must be included with the online submission as per the tender schedule.

8. Validity of Proposal

All submitted proposals must remain valid for a period of **180 days** from the **last date of submission**.

9. Technical Bid Submission and Evaluation

The technical bid shall consist of the following documents, which will be scrutinized and evaluated by the Tender Committee:

1. **Legal Status of the Bidder:** The bidder must be a legal entity—registered under the Companies Act, 1956, the Partnership Act, or relevant Society Act. Proprietorship firms and other registered legal entities are also eligible.
2. **Registration Certificates:**
 - ✓ Certificate of incorporation/registration
 - ✓ Memorandum and Articles of Association (where applicable)
 - ✓ Certificate from a Chartered Accountant (CA) confirming the nature of business (manufacturing/trading/supplying of IT/software products).
3. **OEM Authorization:** Bid-specific authorization certificate from the Original Equipment Manufacturer (OEM) must be submitted.
4. **Experience:**

- ✓ Proof of at least **three (03) years of experience** in supply, installation, and servicing of Microsoft Server products and antivirus software.
- ✓ Supporting documents must include Work Orders, Completion Certificates, and evidence of services provided to Government or Public Sector entities.

5. Financial Turnover:

- ✓ The bidder must have an average annual turnover of **at least ₹1 crore** over the past **five financial years (2019–2024)** specifically from the business of IT equipment/software supply and services.
- ✓ A CA-certified turnover certificate must be submitted.

6. Financial Documents:

- ✓ Audited Balance Sheets and Profit & Loss Statements for the last **three financial years (2021–22, 2022–23, 2023–24)**.

7. MSE Exemption: Exemption from turnover and experience requirements applies to Micro and Small Enterprises (MSEs) as per prevailing government policies.

8. Certified Engineers:

1. The bidder must have **certified engineers** for the proposed of installation and server security solution.
2. Relevant certifications issued by the OEM must be enclosed.

9. Statutory Documents:

- 1) PAN Card
- 2) GST Registration Certificate
- 3) Certificate of Incorporation or Gumastha License (as applicable)

10. Declaration:

- ✓ A declaration on the company's letterhead accepting all terms and conditions of the tender document.
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10. Financial Bid Submission

- Financial bids must be submitted **online in the prescribed BOQ format**, in **Indian Rupees (INR)**.
 - The selection will be based on the **lowest quoted total cost (L1)** among technically qualified bidders.
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11. Evaluation and Finalization Procedure

11.1 The technical bids will be evaluated against the specifications and criteria listed in the tender document. Only bids that meet all requirements will be considered technically qualified.

11.2 The Committee reserves the right to:

- Seek clarifications or additional documents.
- Interview the bidder's authorized representative.
- Conduct field verifications or background checks as required.
- Treat all submitted information as integral to the technical bid.

11.3 A list of **technically qualified bidders** will be prepared based on the Committee's evaluation. These bidders will be considered eligible for financial bid opening.

11.4 Only the **financial bids of technically qualified bidders** will be opened. Non-qualifying bids will be rejected. Shortlisted bidders will be notified about the opening schedule, and authorized representatives may attend.

11.5 The Committee and the Competent Authority may exercise discretion in recommending bids not solely based on the lowest financial offer. Evaluation will also consider:

- Product quality and reliability
 - User-friendliness
 - Long-term operational cost
 - After-sales service and support history
 - Feedback from existing users in Government departments
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12. Payment Terms

- **80%** of the total order value will be released upon successful delivery and verification of software licenses/subscriptions.
 - Verification will be done by an authorized officer of the Department based on the submitted Bill of Materials (BOM).
- **20%** of the payment will be made after successful **installation and commissioning** of all supplied software/licenses.

13. Security Deposit

13.1 The selected bidder must furnish a **Security Deposit equivalent to 3%** of the total contract value in the form of an FDR or Bank Guarantee issued by a scheduled commercial/nationalized Indian Bank at the time of agreement signing.

13.2 Once the successful bidder submits the Security Deposit, the EMDs of all other bidders will be released.

13.3 The Security Deposit will be refunded **after the expiry of the warranty period**, subject to satisfactory performance.

14. Agreement

1. The successful bidder must enter into an agreement with the Madhya Pradesh Forest Department (through APCCF-IT) within **15 days** of receiving the final order. The agreement must be executed on a **non-judicial stamp paper worth ₹1,000**, the cost of which will be borne by the bidder.
 2. No liability shall rest with the Forest Department until the agreement is executed. The Competent Authority reserves the right to cancel the tender or any part of it before signing the agreement without incurring any obligation or cost to the bidder.
 3. The contents of this **Request for Proposal (RFP)** shall be considered a binding part of the final agreement.
 4. A draft agreement format will be shared with the successful bidder for reference.
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15. Mode of Payment

1. Payment will be made **only in Indian Rupees**.
 2. Payment will be processed **only after successful supply and verification** of licenses by MPFD-IT.
 3. Payments will be made via **NEFT/RTGS**. No other payment method will be entertained.
 4. No separate charges for transportation, services, or incidental costs will be payable.
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16. Taxes

All quoted prices must be **inclusive of applicable taxes**, duties, and levies. Statutory deductions such as **TDS** will be made as per prevailing government norms.

17. Rights Reserved by the Forest Department

The Madhya Pradesh Forest Department reserves the right to:

- a) Reject any or all proposals without assigning any reason.
- b) Waive or modify any formalities, discrepancies, or inconsistencies in submitted bids.
- c) Amend the tender document at any time before the proposal submission deadline through an official **addendum**, published on:

- <https://mptenders.gov.in>
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Annexure-1

Technical Documents Evaluation Form

S. N.	Details	Page no in Submitted Document	YES/NO
1	The Bidder must be a company registered under Companies Act, 1956 or the partnership firm registered under the partnership act, or a society registered under relevant society act or proprietorship firm or any other legal entity.		
2	Certificate of registration of firm/certificate of incorporation and Articles of Association/ Memorandum of Association. Certificate of business of manufacturing/trading/supplying issued by CA.		
3	Bidder will submit Bid Specific Authorized certificate by original equipment manufacturer (OEM) certificate with OEM.		
4	Last 3 years' experience certificate and work orders of successful supply, installation, and servicing Microsoft Servers / Antivirus Software. Work Orders, Proof of supply, installation, servicing, of Government sector supply installation, commissioning and service of Microsoft Servers / Antivirus Software last three years.		
5	Turn over certificate by CA Bidder should have cumulative average annual turnover of Rs. 01 crore during last five financial years (2019-2020,2020-2021,2021-2022, 2022-23, 2023-24) for supply installation, commissioning and service of IT Equipment/Software, bidder should submit CA certified document for the same.		
6	Audited Balance Sheet of last 3 years' (2021-22, 2022-23 & 2023-24)		
7	MSE Exemption for Years of Experience and Turnover: Yes		
8	The bidder must have at least two certified engineers in the proposed server security software. OEM-issued certification proof must be submitted with the bid.		
9	PAN Card, GST registration, Certification of Incorporation or Gumashta certificate.		
10	Certificate for acceptance of terms and conditions of tender enquiry on firm's letterhead.		
11	The Bidder must be a company registered under Companies Act, 1956 or the partnership firm registered under the partnership act, or a society registered under relevant society act or proprietorship firm or any other legal entity.		
12	Certificate of registration of firm/certificate of incorporation and Articles of Association/ Memorandum of Association. Certificate of business of manufacturing/trading/supplying issued by CA.		
13	Proof of EMD		

Authorized Signatory

(Seal of the Firm)

Technical Specifications**BOQ**

Item No.	Item Description	Qty
1	Microsoft Windows Server 2025 Standard	10
2	Microsoft SQL Server 2022 Standard Edition	7
3	Microsoft Visual Studio Professional 2022	7
4	Server Security	10
5	Installation and Configuration	LS

1. Windows Server 2025 Standard Edition

S. No.	Requirement	Compliance Yes / No
1	Microsoft Windows Server 2025 Standard Edition	
2	Microsoft Windows Server 2025 Standard, Cloud Perpetual License. License should be in the name of ADDITIONAL PRINCIPAL CHIEF CONSERVATOR OF FORESTS Information Technology) Van Bhawan, Bhopal – 462003 (MP). As per the requirement license should include 2019 and 2022 downgrade license. License should be visible on Microsoft Cloud Portal.	

2. SQL Server 2022 Standard Edition

S. No.	Requirement	Compliance Yes / No
1	Microsoft SQL Server 2022 Standard Edition	
2	Microsoft SQL Server 2022 Standard, Cloud Perpetual License. License should be in the name of ADDITIONAL PRINCIPAL CHIEF CONSERVATOR OF FORESTS Information Technology) Van Bhawan, Bhopal – 462003 (MP). License should be visible on Microsoft Cloud Portal.	

3. Visual Studio Professional 2022

S. No.	Requirement	Compliance Yes / No
1	Microsoft Visual Studio Professional 2022	
2	Microsoft Visual Studio Professional 2022, Cloud Perpetual License. License should be in the name of ADDITIONAL PRINCIPAL CHIEF CONSERVATOR OF FORESTS Information Technology) Van Bhawan, Bhopal – 462003 (MP).	

4. Server Security

S. No.	Requirement	Compliance Yes / No
1	The proposed solution must have proven experience in discovery of acknowledged vulnerabilities	
2	The proposed solution must possess a range of security intelligence services that demonstrate overall strength in the domain	
3	The proposed solution must have proven experience in discovery of acknowledged vulnerabilities	
4	The proposed solution must have 100% protection rate from advanced Ransomware attacks as per AV-TEST Result, 2021	
5	The proposed solution must have achieved maximum points each in the three categories of protection, performance and usability in latest AV-Test Report Mar-Apr/2024	
6	The proposed solution must be recognized with the TOP PRODUCT" award by AV-TEST Mar-Apr/2024	
7	The proposed solution must have been involved in 927 independent tests and has been most awarded first places and achieved the top three finishes in the last 10 years.	
8	The proposed solution must support the GDPR compliance strategy and protect sensitive data	
9	Suggested solution must support residential anti-malware monitoring.	
10	Suggested solution must have heuristic analyzer to detect and block previously unknown malware.	

11	Suggested solution must support scanning of inbound and outbound web traffic of a protected device, and checks web addresses against the databases of malicious and phishing web addresses (web sites) as well as blocking of those sites.	
12	Suggested solution must support ability to determine anomalous behaviour by an application by analyzing its execution sequence. Ability to roll back malware operations during treatment.	
13	Suggested solution must have a single management console for all protection components.	
14	Suggested solution must support device control to restrict access to devices that are sources of information (for example, hard drives, removable drives, CD/DVD discs, modems, printers, USB or Bluetooth.	
15	Suggested solution must support device control web control to restrict user's access to web resources. Suggested solution should allow the implementation of time intervals for control, and the ability to assign them only to specific AD users	
16	Suggested solution must have built-in network protection, which detects and blocks direct network attacks.	
17	Suggested solution must support built-in web protection, which detects and blocks malicious URLs.	
18	Application control for Windows Servers must have both whitelist and blacklist logic.	
19	Suggested solution must support scan file system objects located on the computer's local drives, as well as mounted and shared resources accessed via the SMB and NFS protocols.	
20	Suggested solution must support behavior detection	
21	Suggested solution must support checking the integrity of application components.	
22	Suggested solution must have a component that prevents applications from performing actions that could be harmful to the operating system and ensures that access to operating system resources and personal data is controlled.	
23	Suggested solution must have the ability to control the activity of applications, including the access to protected resources (such as files and folders, registry keys) by using application control rules.	
24	Suggested solution must have Host IPS/IDS, Firewall management	

25	Suggested solution must support scanning of the kernel memory	
26	Suggested solution must control the execution of scripts using Microsoft Windows scripting technologies.	
27	Suggested solution must have file integrity monitor that can guarantee the integrity of system files, logs and critical applications by tracking unauthorized changes in important files and directories	
28	Suggested solution for must support log inspection that monitors the integrity of the protected environment based on the results of an inspection of Windows event logs.	
29	Suggested solution for must support application control (default deny) for server and virtual desktops that tracks users' attempts to launch application and controls application launches.	
30	The proposed solution must support a centralized management server on-premises for deployment, configuration, monitoring, and reporting.	

*** For any query contact**

Office of APCCF-IT,

“C” Block, Van Bhawan, Tulsi Nagar, Link Road no-2, Bhopal-462003

Email:- apccfit@mp.gov.in , Phone 0755-2524302, 2674302.